

MINSTER PARISH COUNCIL



The Parish Office
John Spanton Sports Pavilion
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Clerk to the Council: Kyla Lamb - MAAT

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2nd January 2025

MINSTER PARISH COUNCIL

MEETING

7th JANUARY 2025

Sir or Madam,

You are hereby summoned to attend a meeting of the Council of Minster which will be held at John Spanton Sports Pavilion, St Mildreds Road, Minster on Tuesday 7th January 2025 at 7 p.m. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

NOTE: Residents and members of the public are cordially invited to attend the meeting of the Council.

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence, if any.

2. **MINUTES**

To approve the minutes of the Council meeting held on 3rd December 2024 (**Appendix A**)

3. **MEMBERS' INTERESTS**

To register any new interests, or deregistration, by Members.

4. **POLICING REPORT**

To report on any other matters as appropriate.

5. **COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORT**

To receive reports from County and District Councillor's as appropriate.

6. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman to report as appropriate.

7. **REPORT OF THE CLERK**

The Clerk to report upon any matters that may have arisen since the dispatch of the agenda.

8. **DOCUMENTS AVAILABLE FOR INSPECTION**

Documents will be placed around at the meeting, as appropriate.

9. **OPERATIONS COMMITTEE**

To receive the minutes and approve the recommendations included in the minutes of the meeting held on the 18th December 2024 (**Appendix B**).

10. **COMMUNICATIONS COMMITTEE**

To receive the minutes of the meeting held on 18th December 2024 (**Appendix C**).

11. **POLICY AND FINANCE COMMITTEE**

To receive the minutes and approve the recommendations included in the minutes of the meeting held on the 18th December 2024, including approving the 2025/26 budget and the precept for 2025/26. (**Appendix D**)

12. **KALC 2025 COMMUNITY AWARDS SCHEME**

Members are asked to consider adopting the scheme and consider nominations for 2025. Nominations need to be submitted by Friday 7th February 2025.

13. **COMMITTEE REPRESENTATIVE REPORTS**

To receive reports, if appropriate, from representatives of the following bodies:

TALC	Cllrs. Crow-Brown & Quittenden
Minster School	Cllr Fleming
Village Hall	Cllr Smith

14. REPORT OF THE RFO

(a) Bank balance statement

(b) Statement of Receipts and Payments for December 2024 (**circulated by email prior to the meeting**)

(c) To receive the Budget/Income expense report to 31st December 2024 (**circulated by email before the meeting**)

15. QUESTIONS FROM THE PUBLIC

Up to 15 minutes will be allowed for members of the public to ask questions or comment on parish matters.

Mrs. Kyla Lamb

Clerk to the Council

2nd January 2025