

# MINSTER PARISH COUNCIL

Minutes of the Meeting of the Highways Committee  
held on Tuesday 1<sup>st</sup> November 2022  
at 5.30 p.m.

In the Neighbourhood Centre, 4a Monkton Road Minster.

Present: Cllrs Crow-Brown, Mrs. Gimes (Ex-Officio), Jones, Mills.

Also in attendance: Kyla Lamb (Clerk to the Council) and Clare Wilsdon (Assistant Clerk)

## 147. ELECTION OF CHAIRMAN

**RESOLVED:** That Cllr Jones be elected Chairman of the Committee for the year 2022/2023

Councillor Jones in the Chair

## 148. APPOINTMENT OF VICE CHAIRMAN

Cllr. Mills was appointed Vice Chairman of the Committee for the year 2022/23.

## 149. APOLOGIES FOR ABSENCE

No apologies were received.

## 150. MINUTES

**RESOLVED:** That the minutes of the meeting held on 21<sup>st</sup> September 2021 be approved and signed by the Chairman.

## 151. DECLARATIONS OF INTEREST

No declarations of interest were made.

## 152. LAND WEST OF TOTHILL STREET

Members considered the report from David Wilson Homes regarding the access to the development site.

**AGREED:** that the provision of a roundabout at the site should be supported if feasible.

## 153. PARISH COUNCIL - HIGHWAY IMPROVEMENT PLAN

The Clerk has updated the Highways Improvement Plan with issues raised recently. Members are reviewed the updated Plan and

**RESOLVED:** that with some minor amendments it be approved to send to Richard Heaps for review and implementation where possible. (revised HIP and updated version from Kent highways attached)

## 154. H2B – SECTION 106 FUNDING

The Clerk reported that the current Section 106 fund balance from the Heronsbrook development is approximately £40,000.

Meeting closed at 6.15 p.m.

Signed:

Committee Chairman

Date: