

MINSTER PARISH COUNCIL

Minutes of the Meeting of the Operations Committee

held on Tuesday 8th September 2020 at 6.30 pm.
At the Neighbourhood Centre, 4A Monkton Road, Minster

Present; Cllrs. Day (Chairman), Quittenden, Crow-Brown, Jones, Owen, McCarthy.

Also present; Cllr. Mrs. Gimes (Ex-officio), Kyla Lamb (Clerk), Cllr Burden.

101. APOLOGIES

No apologies were received.

102. MINUTES

Resolved that the Minutes of the meeting held on 12th August 2020 be approved and signed by the Chairman.

103. MEMBERS INTERESTS

No declarations of interest were made.

104. SKATEPARK ANTI-SOCIAL BEHAVIOUR

Following the ongoing issues at the skatepark – noise, smoking drugs, urinating along rear fences. The Clerk had prepared artwork for new signage. Cllr Crow-Brown suggested an earth bund to prevent access to the rear fences and reduce noise levels and smells of smoke. It was **AGREED** that this was an option to be considered. The Chairman and Cllr Day were meeting with Cllr Hart and Hurst the following morning to consider the option of a bund and possible help with funding from Cllr Hurst via members grant. The Clerk will ascertain if planning consent is required. Cllr Quittenden will enquire if Ovenden's or other local contractors or building sites are able to help with site spoil and topsoil at a low cost to build the bund.

105. MINSTER CHURCHYARD

Cllr Quittenden reported that Paul Willins will soon be standing down from his Church duties and wishes to ensure he hands it over with everything in order with regard to the churchyard. The issues he raised were:-

Further maintenance of the churchyard- Paul said that the Parish Council Agency arrangement covered maintenance of shrub beds. The clerk confirmed the agreement is "*To remove litter and other debris from footpaths and maintain grassed areas in the closed churchyard to a reasonable standard*". This agreement was signed by Paul Willins when he was a Councillor.

Lychgate – Paul said that maintenance of this is the Parish Council's responsibility he had sought quotes to remove the current wood finish– Councillors did not agree that this is a Parish asset and did not agree to pay for the maintenance quoted for.

Memorial Garden – this was again mentioned however when discussed previously the Clerk reminded Members that a land registry search had revealed that it is registered to the Church with the Old School.

Church Clock repair – this is estimated at £8000. The Clerk reminded Members that the Clock is part of the church and not a Parish asset and the Council do not have the power to spend money of this even under S137. It was suggested alternative quotes be sought by the church and possibly a crown fund set up.

Cllr Quittenden reminded Members that we had previously been contacted by Sharon Moxon (Community Payback placement co-ordinator). It was felt that the churchyard, memorial garden and lychgate works could be carried out as a community payback project. Cllr Quittenden **AGREED** to pass on the details to Paul Willins to make arrangements. Members further **AGREED** that the Parish Council could contribute towards material costs from the charity account funds held in reserves.

Signed.
CHAIRMAN OPERATIONS COMMITTEE
Meeting closed at 7.30 p.m.